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## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

**Dr. Ganesh Hegde**  
Assistant Adviser

NAAC- E&NER/GH/14111-14IEQA-TEI/11

16<sup>th</sup> June 2011

**Dr. K. C. Behera**  
Principal  
Parameswar Mahavidyalaya B.Ed.  
Vill PO PS Namkhana,  
Dist South 24 Parganas -743357  
West Bengal

Dear Sir,

***Greetings from NAAC!***

This has reference to your submission of Institutional Eligibility for Quality Assessment (IEQA); we are happy to inform you that the screening committee of IEQA, met on **15<sup>th</sup> June 2011**, has found your institution **eligible** for processing for Assessment and Accreditation by NAAC. In view of your eligibility status we are hereby enclosing the "*Manual for Self-Appraisal of Teacher Education Institutions*", *Methodology of Assessment and Accreditation* and "*NAAC A Profile*" for facilitating submission of Self-Appraisal Report (SAR) and subsequent processing for assessment and accreditation by NAAC. You may also download the documents from NAAC website. [www.naac.gov.in](http://www.naac.gov.in) For the details on the process of submission of the SAR and other related issues you may refer to Section A of the manual, Methodology of Assessment and Accreditation and NAAC A Profile. It may be noted that eligible institutions, which have earned the IEQA status are expected to submit the SAR within the **Six months** of declaration of IEQA status (i.e. 16<sup>th</sup> December 2011). To enhance the report style suggestive content page is enclosed for kind perusal.

The complete in all respects may be submitted to NAAC in five (5) hard copies (printed form) and its soft copy (CD) in each Self-Appraisal Report; it may be fixed in a cover/pouch in the last page of the Report). If the institution is under 12B of UGC Act 1956, kindly submit the latest sanction letter from UGC releasing the XI plan or any other UGC grants, and two suitable time slots covering 2 days (for ex; 22 & 23 February/March 2012) each for planning the Peer Team Visit to your institution. While submitting Self-Appraisal Reports please take print as back to back, so that it reduces the size of the SAR.

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**NAAC**

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It is requested to submit a prospectus of the college and annual magazine if any. Kindly add the staff profile in the SAR (see Annexure - I). We request you to look in to the fee structure and submit the accreditation fee applicable in the form of DD in favour of The Director, NAAC payable at Bangalore.

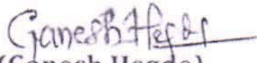
We expect that the institutions undertake a sincere introspection before responding to the details requested in the "*Manual for Self-Study for Affiliated/Constituent College*". For any further clarifications please feel free to contact the officer dealing with the East & North Eastern Region whose contact details are given below.

**Dr. Ganesh Hegde**, Assistant Adviser, NAAC, P. O. Box No. 1075, Opposite to National Law School of India University, Nagarbhavi, **Bangalore - 560 072**,  
**Tel:** 080-23005131(D),23210261-65 (O),**Fax:** 080-23210270, **Mob:** 09449940967  
**Email:** [ganesh179@gmail.com](mailto:ganesh179@gmail.com), **Web:** [www.naac.gov.in](http://www.naac.gov.in)

Wishing you a successful journey in your endeavor for quality enhancement.

With regards,

Yours sincerely,

  
(Ganesh Hegde)

**Encl:** Manual for Self-Study for Affiliated/Constituent College  
NAAC A Profile, Suggestive Content Page.  
Methodology of Assessment and Accreditation